



# **UNIVERSITY OF WORLD ECONOMY AND DIPLOMACY**

## **THESIS AND DISSERTATION WRITING REGULATION**

**2025/2026**

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# REQUIREMENTS AND CRITERIA FOR DISSERTATIONS AND ABSTRACTS

## University of World Economy and Diplomacy

### I. Criteria for Dissertations and Abstracts

1. A dissertation submitted for the degree of **Doctor of Sciences** must be a scholarly work in which, based on research conducted and developments created by the author, solves an important scientific problem of national economic, socio-cultural, or socio-political significance, or, a set of theoretical principles has been developed that can be regarded as a major achievement in advancing a promising direction of the relevant field of science, or scientifically substantiated technical, economic, or technological solutions are presented whose implementation makes a significant contribution to the development of technology.

2. A dissertation submitted for the degree of **Candidate of Sciences (PhD)** must be a scholarly work in which an important problem for the relevant field of science is solved in a novel way, or scientifically substantiated technical, economic, or technological recommendations by the author that ensure the solution of important practical problems are presented.

3. A dissertation must be written personally by the author, contain a set of new scientific results and findings submitted for public defense, possess internal coherence in substance, and reflect the author's personal contribution to science.

4. A dissertation of practical significance must contain information on the solution of a specific problem and the application in practice of the scientific results achieved by the author. A dissertation of theoretical significance must provide recommendations for the use of scientific conclusions.

5. A dissertation in the form of a **scientific report**, submitted for the degree of Doctor of Sciences, shall be prepared on the basis of a body of previously published scientific and experimental-design works by the applicant that are widely known to specialists in the relevant field and of great importance for science and practice, and shall consist of a concise generalized presentation of the results of the research and developments carried out by the author.

A conclusion on the significance of the work and the expediency of defending a doctoral dissertation in the form of a scientific report is issued by the organization where the applicant's main research and developments were carried out. Permission to defend a doctoral dissertation in the form of a scientific report is granted by the **Higher Attestation Commission (HAC)** on the basis of a petition from the specialized council.

6. A dissertation in the form of a scientific report consists of a cover page (Appendix 1) and the text part.

7. After an announcement of the dissertation defense is published in the journal “*HAC Bulletin*”, the abstract (author’s summary) of the dissertation with manuscript rights is published with the permission of the specialized council. A doctoral dissertation in the form of a scientific report is distributed as an abstract.

8. The abstract must present the main ideas and conclusions of the dissertation, indicate the author’s contribution to the research, the degree of novelty of the results, and their practical significance.

Only **one scientific advisor** shall be indicated on the title page and abstract cover of a doctoral dissertation.

Only **one scientific supervisor** shall be indicated on the reverse side of the title page and abstract cover of a candidate dissertation. In necessary cases, with the permission of the HAC, a second scientific supervisor or scientific advisor may be indicated, except for candidate dissertations completed at the intersection of specialties.

9. The dissertation and abstract may be written in **Uzbek, Russian, or English**. It is recommended that a brief summary in Uzbek, Russian, and English be included at the end of the abstract.

The summary should not exceed **one page** for a doctoral dissertation and **half a page** for a candidate dissertation.

10. The dissertation abstract shall be printed in the number of copies determined by the specialized council.

Corrections of inaccuracies and errors after the dissertation defense are **not permitted**.

## II. Rules for Formatting the Dissertation

11. The dissertation shall consist of an introduction, at least three chapters, general conclusions, and a list of references, and shall be formatted in accordance with established requirements.

The title page shall be prepared according to the model approved by the HAC (Appendix 2).

The dissertation title should be precise and concise.

12. After approval by the academic council, the dissertation topic must be published in the “*HAC Bulletin*”.

13. All measurement parameters used in the dissertation must be consistent throughout the text.

14. The introduction should facilitate the reader’s understanding of the content of the dissertation. It must clearly define the research object and substantiate the relevance of the study.

The dissertation must be distinguished by novelty. Therefore, the introduction should briefly describe the novelty achieved by the author in solving the problem (for candidate dissertations) or in the field of science (for doctoral dissertations). The introduction must conclude with a list of the main propositions submitted for defense.

**15.** The dissertation must contain no fewer than three chapters, which present the main content of the work. In the first chapter, the applicant must provide a brief assessment of the current state of the problem (for candidate dissertations) or a classification of the state of the scientific field (for doctoral dissertations). This assessment may also be included in the introduction.

**16.** The applicant must comply with the following general requirements for any scientific work:

- a) logical consistency that clearly demonstrates the interconnection between chapters, sections, and subsections;
  - b) reliability of the presented data;
  - c) clarity and conciseness of presentation;
  - d) precise presentation of results when solving specific issues in each chapter.
- To meet the last requirement, conclusions for each chapter should generally be provided at the end of the chapter.

**17.** The conclusion must consist of a concise summary of the overall research results.

**18.** The list of references should preferably be formatted in accordance with Appendix 3.

**19.** It is recommended to primarily use literature published within the last **10–15 years**.

**20.** Appendices may be included in the same volume as the main text or published as a separate volume. They may include:

- a) intermediate mathematical proofs, formulas, and calculations;
- b) statistical data and data-processing methods;
- c) results of specific experiments;
- d) primary materials;
- e) auxiliary nomograms and tables;
- f) descriptions of devices and equipment used in experiments, measurements, and tests;
- g) auxiliary algorithms, programs, and methods developed during the research;
- h) auxiliary illustrations;
- i) detailed explanations;
- j) certificates of implementation of research results, etc.

The sequence of appendices must correspond to the order of references to them in the text.

**21.** The dissertation text should be typed in **WORD**, font size **14**, line spacing **1.5**, on one side of A4 paper.

The volume of a doctoral dissertation must not exceed **250 pages**, and a candidate dissertation **120 pages**. For social and humanities sciences, the volume may be increased by up to **30%**. Appendices are not included in the total volume.

**22.** Recommended margins: left – 30 mm, top – 25 mm, right – 15 mm, bottom – 25 mm. Formulas must be written clearly and accurately, with correct use of uppercase/lowercase letters and indices.

**23.** Tables, figures, diagrams, graphs, photographs, and schemes must be presented on A4 pages. Corrections in the dissertation are **not permitted**.

**24.** All pages are numbered consecutively, starting from the title page (not numbered). Page numbers are placed at the top center. Each copy of the dissertation must be signed by the applicant on the title page.

**25–31.**

(These clauses regulate headings, numbering, illustrations, tables, formulas, references, and appendices in detail, in accordance with standard academic formatting rules.)

### III. Rules for Formatting the Dissertation Abstract

**32.** The abstract with manuscript rights must be published and reproduced. It is recommended to use WORD, font size 14, single spacing. The abstract should not exceed **32 pages** for doctoral dissertations and **16 pages** for candidate dissertations, with a possible 30% increase for social and humanities sciences.

**33.** The abstract shall include:

1. General description of the dissertation;
2. Main content;
3. Conclusions;
4. List of published works;
5. Summary (Resume) in Uzbek, Russian, and English.

(Appendices provide official templates for dissertation covers, title pages, reference formatting, abstract covers, and multilingual summaries.)

## APPENDIX 1 Cover of the dissertation in the form of a scientific report

Name of the organization under which the specialized council that accepted the dissertation for defense was established

Manuscript Rights  
UDC

Surname, First Name, Patronymic

### Title of the Dissertation

Specialty code and name  
(as specified in the list of specialties for highly qualified scientific and scientific-pedagogical personnel)

Dissertation written for the degree of  
**Doctor (Candidate) of Sciences in** \_\_\_\_\_

City – Year

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Reverse side of the abstract cover

The work was carried out at \_\_\_\_\_  
(name of the organization)

Scientific supervisor (advisor) \_\_\_\_\_  
academic degree, academic title

---

surname, first name, patronymic

Official opponents: \_\_\_\_\_  
academic degree, academic title, surname, first name, patronymic

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academic degree, academic title, surname, first name, patronymic

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academic degree, academic title, surname, first name, patronymic

Leading organization \_\_\_\_\_  
(name)

The defense will take place at the meeting of the \_\_\_\_\_  
(name of the organization under which the specialized council was established)

\_\_\_\_\_ numbered specialized council

address \_\_\_\_\_ council code \_\_\_\_\_

on \_\_\_\_\_  
(date, time)

The dissertation can be consulted at the library of \_\_\_\_\_  
(name of the organization under which the specialized council was established)

The abstract was distributed on \_\_\_\_\_  
(date)

Scientific \_\_\_\_\_ Secretary  
of the Specialized Council \_\_\_\_\_  
initials of first name and patronymic, surname

## APPENDIX 2 Title page of the dissertation

Name of the organization where the dissertation was performed

Manuscript Rights UDC

Surname, First Name, Patronymic

Title of the Dissertation

Code and name of the specialization

(given according to the list of specialties of highly qualified  
scientific and scientific-pedagogical personnel)

Dissertation written for the degree of

Doctor (Candidate) of \_\_\_\_\_ Sciences

Scientific supervisor (consultant)

City-Year

## APPENDIX 3 Samples of writing references

### I. Books and serial publications

#### 1.1. One-volume books, monographs, textbooks, collections of articles.

a) by one author: Marchuk G.I. Hisoblash matematikasining usullari. — Novosibirsk: Nauka. 1983. — 196 p.

b) reference to the whole source: Godunov S.K., Ryabenkiy V.S. Raznostnie sxemi (vvedeniye v teoriyu). Ucheb. posobiye dlya VUZov. — M.: Nauka, 1992. — 399 p.

c) by two authors: Godunov S.K., Ryabenkiy V.S. Vvedeniye v teoriyu raznostnix sxem. — M.: Fizmatgiz, 1982. — 168 p.



d) by three authors: Koshlyakov N.S., Gliner E.B., Smirnov M.M. Matematik fizikaning differensial tenglamalari. — M.: Fizmatgiz, 1962. — 67 p.

e) by four authors: Estestvennie sostavlyayushchiye meteorologicheskix poley / Мещерская А.В., Руховets Л.В., Yudin M.I., Yakovleva N.I. — L.: Gidrometeoizdat, 1970. — 199 p.

f) for a collective authorship: Planirovaniye, organizatsiya i upravleniye transportnim stroitelstvom /A.M. Koroteyev, T.A. Belyayev et al.; edited by A.M. Koroteyev — M.: Transport, 1989. — 286 p.

## 1.2. Multi-volume books

a) reference to the whole source: Fletcher K. Vichislitelnie metodi v dinamike jidkostey. In 2 vols. — M.: Mir, 1991. — 504 p.

b) description of a separate volume: Sedov L.I. Mexanika sploshnoy sredi. In 2 vols. — M.: Nauka, 1983. Vol.1. P. 114—125. 2. Dissertations and dissertation abstracts

2.1. Kuznetsov Y.I. Postroyeniye informativnogo bazisa v zadachax obshchey sirkulatsii otmosferi: Dis... kand. fiz.—mat. nauk. — Novosibirsk: VS SO RAN, 1997. — 134 p.

2.2. Frolov V.V. Teoreticheskiye problemi pravovogo regulirovaniya spetsialnix ekonomicheskix zon: Avtoref. dis... kand. yur. nauk — M.: MGU, 1997. — 22 p. 3. References to articles in journals

3.1. Baxvalov N.S. K optimizatsii metodov resheniya krayevix zadach pri nalichii pogranichnogo sloya // J. vichisl. matem. i matem. fiz. — 1969. — № 4 (9). — P. 841—859. 4. References to collections of scientific works

4.1. Intellekturnoye obshcheniye s EVM: Sb. nauch. tr. TashGU. — Tashkent, 1986. — 270 p. 5. References to symposium and conference proceedings

5.1. Petrov S.M. Vliyaniye konechnoy skorosti rasprostraneniya poperechnoy volni na dinamicheskoye povedeniye vysokogo sooruzheniya //IV Rossiyskaya konf. po seysmostoykomu stroitelstvu: Tez. dokl. — M., 2001. 55 p. 5.2. Ivanov P.K. Algoritm issledovaniya kolebaniy osesimmetrichnix sooruzheniy s dinamicheskimi gasitelyami //Perspektivnie informatsionnie texnologii: Tez. dokl. resp. nauch. konf. 21-22 May 2002. — Tashkent, 2002. 132-133 p. 6. References to deposited scientific works

6.1. Soatov U.A. Neobxodimoye i dostatochnoye usloviye sushchestvovaniya resheniya chastichno integralnogo uravneniya s virojdennimi yadrami. — T.: 1997. 29 p. — Dep. v GFNTI GKNT RUz 01.10.97. № 2677-97.

## APPENDIX 4 Cover of the Dissertation Abstract

Name of the organization where the specialized

council that accepted the dissertation for defense is established

Manuscript Rights UDC

Surname, First Name, Patronymic

Title of the Dissertation

Code and name of the specialization

(given according to the list of specialties of highly qualified scientific and scientific-pedagogical personnel)

ABSTRACT of the dissertation written for the degree of Doctor (Candidate) of \_\_\_\_\_ Sciences

City - Year

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Back side of the cover of the dissertation abstract

The work was performed at \_\_\_\_\_ name of the organization

Scientific \_\_\_\_\_ supervisor \_\_\_\_\_ (consultant)

scientific degree, academic title,

surname, first name, patronymic

Official opponents: \_\_\_\_\_  
scientific degree, academic title, surname, first name, patronymic

scientific degree, academic title, surname, first name, patronymic

scientific degree, academic title, surname, first name, patronymic Leading organization  
\_\_\_\_\_ name

The defense will be held at the meeting of the council number \_\_\_\_\_ council  
code under \_\_\_\_\_ name of the organization where the specialized council  
is established,

address

on \_\_\_\_\_ . date, time

The dissertation is available at the library of

name of the organization where the specialized council is established

The abstract was distributed on \_\_\_\_\_ . date

Scientific Secretary of the Specialized Council  
\_\_\_\_\_ initials of first name,  
patronymic and surname

## APPENDIX 5 Cover of the Resume

### R E S U M E

Thesis of \_\_\_\_\_  
N. Family Name

on the academic degree competition of the Doctor of Sciences  
(Philosophy) in \_\_\_\_\_, specialty \_\_\_\_\_ subject:  
“ \_\_\_\_\_ ”  
subject

**Key words:**

**Subjects of the inquiry:**

**Aim of the inquiry:**

**Method of inquiry:**

**The results achieved and their novelty:**

**Practical value:**

**Degree of implementation and economic effectiveness:**

**Sphere of usage:**

*(Collection of Legislative Acts of the Republic of Uzbekistan, 2004, No. 28, Article 328)*