

"AGREED"

Minister of Foreign Affairs  
of the Republic of Uzbekistan  
Acting \_\_\_\_\_ V. Norov  
(signature)  
Date: "22" October 2022

"APPROVED"

Rector of the University of World  
Economy and Diplomacy  
Acting \_\_\_\_\_ S. Safaev  
(signature)  
Date: "22" October 2022

"REGISTERED"

State Services Center, Mirzo Ulugbek District, Tashkent City

Acting \_\_\_\_\_  
(signature)

Date: " \_\_\_\_ " \_\_\_\_\_ 2022

**The Ministry of Foreign Affairs of the Republic of Uzbekistan**

**The University of World Economy and Diplomacy**

**CHARTER**

**(revised)**

**TASHKENT – 2022**

## I. General provisions

1. The University of World Economy and Diplomacy, under the Ministry of Foreign Affairs of the Republic of Uzbekistan (hereinafter referred to as "the University"), operates in accordance with the Presidential Decree No. PQ-3795 dated June 21, 2018, "On Measures for the Radical Improvement of the Activity of the University of World Economy and Diplomacy," and the Decree No. PQ-330 dated July 23, 2022, "On Measures for the Systematic Reform of the Activity of the University of World Economy and Diplomacy." The University is part of the system of the Ministry of Foreign Affairs of the Republic of Uzbekistan and serves as the main higher education institution responsible for the training, retraining, and professional development of specialists and academic-pedagogical staff, as well as ensuring the conduct of high-level fundamental and applied research in the following areas:

International Economics and Management;  
International Relations and Political Sciences;  
International Public and Private Law.

2. The University is an educational institution that provides training for Bachelors and Masters in the form of full-time education in educational areas and specialities assigned to it. The University has the right to have programs for Doctor of Philosophy (PhD) and Doctor of Science (DSc).

3. The University operates in accordance with the Constitution of the Republic of Uzbekistan, the Law of the Republic of Uzbekistan "On Education," and other legislative acts, as well as the decrees, resolutions, and orders of the President of the Republic of Uzbekistan, the resolutions of the Cabinet of Ministers of the Republic of Uzbekistan, other regulatory documents of the Republic of Uzbekistan, and the regulatory documents of the Ministry of Foreign Affairs and the higher education system of the Republic of Uzbekistan, along with this Charter.

4. The University shall be considered a legal entity and shall have its bank account number, including the number of currency accounts, seal with the coat of arms of the Republic of Uzbekistan, stamp and other forms of signs to carry out its activities.

5. Institution name:

In Uzbek – “Jahon iqtisodiyoti va diplomatiya universiteti”

In English – “University of World Economy and Diplomacy”;

In Russian – “Университет мировой экономики и дипломатии”;

The abbreviated name of the university is JIDU.

University website: [www.uwed.uz](http://www.uwed.uz)

6. Legal address of the university: 100137, Republic of Uzbekistan, Tashkent city, Mirzo Ulugbek district, Mustaqillik Street 54.

The Diplomatic Academy, the Institute of Prospective International Studies, and the editorial board of the journal "International Relations: Politics, Economy, Law" have been established under the university.

Also, the University is entrusted with the task of coordinating the activities of the academic lyceum under JIDU and providing teaching-methodical and information-resource support to the non-state educational institution "Tashkent International School named after Mirzo Ulug'bek".

## **II. Main goals, tasks, rights and obligations of the university**

### **1. The main goals and objectives of the university:**

- to provide high-quality training of international specialists in the sphere of foreign policy and foreign economic activity of the Republic based on the use of advanced foreign experience, including modern innovative pedagogical technologies and scientific developments, effective coordination of activities of educational and research institutions of the country in this direction;

- to deepen independent training of students, and strengthen the practical content of curricula and programs that ensure the formation and development of analytical thinking, strong professional qualities, high spiritual, moral and patriotic qualities;

- to create an effective system of retraining and advanced training of personnel in the international sphere in order to form a constantly updated reserve of perspective personnel of the Ministry of Foreign Affairs of the Republic of Uzbekistan and other sectoral ministries and departments;

- to develop international relations, cooperation with foreign partners, a radical increase of efficiency of fundamental and scientific-practical research aimed at elaboration of forecast assessments and prospects of development of foreign policy and economic activities of our country;

- training of highly qualified scientific and scientific-pedagogical personnel in priority areas in the field of international relations;

- training of highly qualified professional interpreters and guides using modern methods and means of training to provide support for high-level official events and delegations of foreign countries;

- arranging systematic work to increase the University's participation and initiative in the comprehensive reforms being implemented in the country;

- to ensure that the content and essence of the changes taking place in the life of the state and society, the fundamental reforms being carried out by the University are brought to the attention of the general public through television and other mass media;

- to ensure the University's active participation in a broad discussion of draft regulatory and legal documents and programmes aimed at the advanced development of regions, economic sectors and social sphere;

- to create the necessary conditions for the comprehensive development and support of innovative and technological ideas, to take specific measures to increase the initiative of professors, teachers, young scientists and students in the creation of innovative technologies;

- to hold regular seminars and round tables on topical issues with heads of economic sectors and social organisations, leading specialists from Uzbekistan and abroad, active entrepreneurs as well as to conduct scientific and practical research aimed at solving problems arising in their activities;

- to establish comprehensive measures to increase the responsibility of the university management for active participation in the process of reforming the country, to ensure the development and approval of separate "Roadmaps" for the rector and vice-rectors in this direction, and to monitor their implementation;

- to develop and implement organisational and legal measures to develop and strengthen the financial and technical base of the University, to improve material incentives and social protection of employees, and to create appropriate working conditions for their efficient work.

## **2. Rights of the University:**

The University has the following rights to implement its objectives:

- to develop and approve the system of elaboration of educational standards, qualification requirements, curricula and programmes, as well as assessment of students' knowledge with regard to the best international practices, and the integration of the educational process with practice;

- to establish norms of time for the types of activities for the teaching staff;

- to develop plans and programs for retraining and professional development of teaching staff in higher education and ensuring their implementation;

- to introduce joint educational programmes with leading foreign higher education institutions in the areas of Bachelor's, Master's and postgraduate education;

- to strengthen the financial and technical base of the University, the Diplomatic Academy, the Institute of Advanced International Studies and the editorial office of the journal 'International Relations: Politics, Economics, Law', to attract specialists to work based on a contract and ensure material incentives for employees (including contractual rate increases) and dispositions with effective use of extrabudgetary funds;

- to provide consulting and expert-analytical services on the basis of a contract in the areas of the University's activity, to create organisational-legal and innovation-investment structures for the implementation of these tasks;

- to coordinate the activities of the academic lyceum JIDU and 'Tashkent International School named after Ulugbek' at the University and assist them in strengthening the teaching and methodological, information and resource base;

- to issue a state-issued document to students and trainees who have completed the educational course;

- to organize educational classes based on the introduction of learning technologies and interactive methods that guide students to innovative thinking, with an emphasis on the implementation of mechanisms related to independent learning of students;

- independent decision on the amount of contract payment and scholarship for bachelors and masters.

### **3. University obligations:**

In the course of its activities, the university is obliged to:

- to ensure compliance with the requirements stipulated by the state educational standards, standard curricula and scientific programmes developed and approved by the university;

- to align the system and evaluation criteria with the stages of the lifelong learning system;

- to provide modern, transparent and fair (automated, portfolios, tests, creative work, anti-plagiarism, etc.) methods of assessing students' knowledge, taking into account the peculiarities of university education, including the participation of a teacher who teaches a particular subject in the processes of final control, the introduction of a system of prohibitions;

- determining the number of subjects that a student with academic debt can retake at the end of the semester and changing the deadline for their submission;

- to ensure that university professors and lecturers do not waste their time on activities unrelated to the teaching process and orient them towards more work with students, including the observance of 'time standards' for professors-teachers, taking into account the teaching load in order to implement the 'teacher-student' system;

- fulfil other obligations arising in the course of activity at the University;

- fulfil other obligations arising in the course of activity at the University;

- comply with the requirements of this Charter, orders and instructions of the Ministry of Foreign Affairs of the Republic of Uzbekistan, decisions of the Academic Council of the University.

### **III. Students and trainees**

1. Admission to the University is carried out in accordance with the decision of the Cabinet of Ministers of the Republic of Uzbekistan from 28 July 2018 № 594 'On approval of the regulation on the procedure of admission to Bachelor's and Master's degrees of the University of World Economy and Diplomacy' and the current legislation.

2. Admission to basic Doctoral Studies and Doctoral Studies is carried out in accordance with the "Regulations on postgraduate education", approved in accordance with the Cabinet of Ministers of the Republic of Uzbekistan from 22 May 2017 № 304.

3. Education at the University is carried out on the basis of state grants (scholarships) and in the form of a contract (tuition fee) approved by the decision of the Cabinet of Ministers of the Republic of Uzbekistan. Admission and payment by foreign citizens are carried out in accordance with the requirements of the legislation.

4. Graduates of the university on the directions of university education and Master's degree are awarded academic degrees of Bachelor and Master, and on scientific fields are awarded academic degrees of Doctor of Science (Ph.D.) and Doctor of Science (D.Sc.).

5. Students of the University have the following rights:

- to receive higher education in their area of speciality, academic and scientific degrees, confirmed by state diplomas;
- to use the library fund, sports facilities, computer and other information and communication facilities and equipment, catering networks and dormitories;
- to participate in teaching and methodological, research, social and economic life of the university;
- to have other rights in accordance with the current legislation of the Republic of Uzbekistan.

6. Responsibilities of students and postgraduate students:

- fulfilment of the requirements established by the state educational standards, qualification requirements, curricula and scientific programmes of higher education;
- compliance with internal procedures established by the University, the Code of Ethics, orders and regulations issued by the University and Faculties, as well as instructions;
- compliance with etiquette, dress code, anti-corruption policy;
- students ( Masters students) should follow the rules of order established at the university, including the requirements that men should not wear a beard, and that women are not allowed to add elements reflecting belonging to different religions, confessions and subcultures (hijab, kipa, kashaya, cross, etc.) to the clothing allowed for admission for the duration of the university;
- to fulfil other procedural norms and requirements in accordance with the current legislation of the Republic of Uzbekistan.

#### **IV. Educational, methodological, scientific and spiritual-enlightenment activities**

##### **1. Educational and methodological activities:**

1.1. The educational process at the University is carried out in accordance with the State educational standards for the University's academic programs and specializations. It is organized with consideration of the reforms taking place in the social, economic, and socio-political life of the country, its rapid development, modernization processes, as well as the achievements of national and global science and culture.

1.2. The University primarily assesses students' knowledge through written work and evaluates educational outcomes in accordance with the student assessment system used in higher education institutions of the Republic of Uzbekistan. The completion of the educational program at the University culminates in a state final examination and the preparation of diploma projects.

1.3. The academic year is divided into two semesters. The educational process is organized based on advanced international practices. Hygiene and sanitary standards are observed in the organisation of the educational process.

1.4. The language of instruction at the University is determined in accordance with the Law of the Republic of Uzbekistan "On Education." Based on the proposals of customers, the University has the right to apply a multilingual education system.

1.5. The annual workload of professors and teaching staff consists of educational-methodological, scientific-research, organizational, and spiritual-educational activities. Based on the results of their work, material incentives may be provided.

1.6. The main sources of funding for the activities of the University, the Diplomatic Academy, the Institute of Prospective International Studies, and the editorial office of the journal "International Relations: Politics, Economics, Law" include the State budget of the Republic of Uzbekistan, the University's extrabudgetary funds, including funds received from the paid contract-based education system, income from services rendered on a contractual basis, grants, and other sources not prohibited by legal acts.

1.7. In addition to the special fund for material incentives for employees of budgetary institutions and organizations, the University establishes a special fund for material incentives from extrabudgetary funds, in particular, from contract-based education fees (including those from students enrolled in increased contract-based programs), providing up to 85% of their salary for administrative-management, professor-teaching, scientific, educational-support, technical, and service staff.

1.8. The Rector of the University assigns a monthly bonus in the amount of up to 100 per cent of the salary of the position held to the employees of the University, the Diplomatic Academy, the Institute of Advanced International Studies and the editorial board of the journal 'International Relations: Politics, Economics, Journal "Law", taking into account the volume and efficiency of their work, as well as legislation has the right to apply other additional measures of financial incentives accordingly.

1.9. The procedure for forming and using the funds of the Special Fund, as well as the criteria for assigning monthly bonuses to employees of the University, the Diplomatic Academy, the Institute of Prospective International Studies, and the editorial office of the journal "International Relations: Politics, Economics, Law," is determined by the University in agreement with the Ministry of Foreign Affairs of the Republic of Uzbekistan.

1.10. Additional payments to monthly salaries for long-term service and diplomatic ranks, applicable to employees of the Ministry of Foreign Affairs of the Republic of Uzbekistan, are also extended to employees of the University, the Diplomatic Academy, the Institute of Prospective International Studies, and the editorial office of the journal "International Relations: Politics, Economics, Law."

## **2. Scientific and innovative work:**

2.1 Scientific and innovative work at the University is headed by the Vice-Rector for Research and Innovation. In accordance with the decree of the President of the Republic of Uzbekistan from 7 May 2018 № 3698 ‘On additional measures to improve the mechanisms of introduction of innovations in the sectors and spheres of the economy’ ‘Innovation Fund of the University of World Economy and Diplomacy’. There are various scientific projects carried out at the departments and centres.

2.2 The Academic Council, the Scientific Coordination Council and the Academic Council for awarding academic degrees at the University have the right to develop the main directions of scientific and innovative activity of the University.

2.3 Talented students, masters and doctoral students are also involved in scientific and innovative work.

2.4 Scientific and innovative work is carried out in accordance with the requirements of the competent ministries and departments.

## **3. Cultural and Moral Development Activities:**

The educational process at the University is organized by specialists educated in the spirit of patriotism and respect for national and universal ideas and values, in accordance with the requirements of the Ministry of Foreign Affairs and the ministries and departments concerned.

## **V. The structure of the university**

1. The structure of the university is defined in the annex to the present Charter.

2. The personnel structure of the university is approved by the rector of the university in coordination with the Ministry of Foreign Affairs and the Ministry of Finance of the Republic of Uzbekistan. The personnel structure of the University departments is created at the expense of extra-budgetary funds and shall be approved by the Rector.

3. Financing of managers, personnel and employees of the University is carried out within the framework of the state budget of the Republic of Uzbekistan according to the staffing table approved by the Ministry of Finance of the Republic of Uzbekistan. Academic staff, doctoral candidates and students receive financial support from the state budget of the Republic of Uzbekistan in the established order.

## **VI. Academic staff and other personnel**

1. Provision is made for the availability of academic staff, doctoral students, engineering, administrative, production, assistant and other staff positions at the University. In accordance with the Law of the Republic of Uzbekistan ‘On Education’ and the current regulatory legal documents for all positions, employees are hired on the basis of labour or civil law contracts and contracts are terminated.

2. Professors and academic staff have the following rights:



- to participate in the discussion of issues related to the educational, scientific and educational process in the Scientific Council of the University;
- to use the services of university offices, educational auditoriums, information resource centers, as well as accounting, educational and scientific centres;
- to use the content of educational programs that ensure the high quality of the educational and scientific process, the selection of methods of education that take into account the individual characteristics of teaching.

### 3. Obligations of university professors and doctoral students and employees:

- to ensure the high efficiency of the educational process, and to develop students' initiative, creative abilities, desire for scientific research;
- to conduct scientific researches that ensure the quality and effectiveness of teaching;
- to comply with the rules of the university's internal labour procedure and the Code of Ethics;
- to adhere strictly to state principles and requirements in the performance of official duties;
- to perform one's official duties conscientiously and at a high professional level;
- to execute timely ensure and high-quality decisions and assignments of higher state bodies and officials within their powers;
- to carry out their activities within the limits of the powers of the position specified in the legal documents and internal documents;
- not to be in favour or dominance of any person, group or organization in the performance of their official duties, to be independent from their influence, taking into account the rights, obligations and legal interests of citizens and not allowing situations of discrimination;
- to put an end to actions related to the influence of any personal, property and other interests that prevent him from performing his official duties;
- to comply with the restrictions and prohibitions specified in regulatory legal documents and departmental documents, to perform their official duties without deviation;
- to eliminate the possibility of any influence on their service activity;
- to respect the customs and traditions of the peoples of the Republic of Uzbekistan and other countries, considering the cultural and other characteristics of various ethnic, social groups and confessions, promoting social stability, inter-ethnic and inter-confessional harmony;
- to refrain from behavior that may raise doubts about the conscientious performance of their official duties, as well as avoid situations that may harm their reputation or the authority of the state body;
- not to use the official position to illegally influence the activities of state bodies, other organizations, their officials, as well as citizens;
- to comply with the established rules for providing messages and service information in the state body;
- to fight against corruption cases and actively support their prevention.

4. Leading specialists from higher education and scientific research institutions, ministries and agencies of our republic and abroad may be invited to hold classes on a per-hour basis. Foreign scientists and specialists can be involved in the work on the basis of a contract.

5. The rights and duties of teaching assistants and administrative staff are determined based on the internal regulations and duties, as well as the current legislation of the Republic of Uzbekistan and contracts, the internal procedures of the University, and other local documents

## **VII. University management**

1. Management of the university is carried out in accordance with the laws of the Republic of Uzbekistan and this Charter. General management of university activities is carried out by the Rector, and in his absence by the first vice-rector for academic affairs.

2. The Rector of the university is appointed and discharged on the recommendation of the Minister of Foreign Affairs of the Republic of Uzbekistan in accordance with the procedure established by the Cabinet of Ministers of the Republic of Uzbekistan.

3. Vice-Rectors are appointed and discharged according to the order of the Minister of Foreign Affairs of the Republic of Uzbekistan, in agreement with the relevant ministries and agencies, on the recommendation of the Rector of the University.

4. The Scientific Council of the University will be established under the leadership of the Rector to resolve the main issues of the university's activities. The Scientific Council of the University includes Vice-Rectors, deans, heads of departments, scientific secretaries, heads of educational, scientific, spiritual and enlightenment departments, leading professors and teachers and employees.

### **University Scientific Council:**

- solves issues related to educational, scientific and spiritual-educational work, issues of personnel training, development of international relations, as well as activities of institutions under the authority of the University;

- reviews training plans developed with the participation of employers;

- listens to the reports of the heads of the university and its departments;

- recommends university teachers for the scientific titles of associate professor and professor in the prescribed manner;

- the university awards an honorary doctorate.

Meetings of the Scientific Council are held once a month in accordance with the rules. The decision of the Scientific Council is adopted if 2/3 of the members of the Scientific Council vote "positively". The decision of the Scientific Council comes into force after the approval of the Rector of the University and its implementation is mandatory.

### **Rector of the University:**

- acts on behalf of the University for all state and administrative bodies, institutions and organizations;
- approves the structure of the University Scientific Council and the Regulations on it, the Regulations on the institutions and organizations under the management of the University;
- appoints faculty deans, heads of teaching-methodical, scientific-research, spirituality and enlightenment departments;
- resolves issues of financial activity, spends the property and funds of the University in the prescribed manner;
- issues orders, instructions and orders that all employees and students of the university must follow;
- hires employees of the University and its divisions and cancels employment contracts, as well as concludes and cancels civil-legal contracts in accordance with the requirements of the current legislation;
- approves the cost estimate for financial support of the university according to the schedule of states approved in the prescribed manner;
- the teaching staff approves the volume of training loads, the amount of payment for scientific, software or other products;
- determines the forms of payment and reward for the work of university employees;
- carries out other activities related to the laws of the Republic of Uzbekistan and this Charter;
- The Rector of the University has the right to delegate some of his powers to vice-rectors on the basis of a power of attorney.

### **Diplomatic Academy:**

- Systematic training of diplomatic personnel, including high-level diplomats (ambassadors and advisers), based on the national interests of the Republic of Uzbekistan;
- selection and preparation of suitable candidates from among the employees of the state administration system and local authorities, as well as creating a reserve of diplomatic leaders (ambassadors, consul generals and advisers);
- training of employees with at least 3 years of work experience in narrow master's specialties;
- Payment contract for short-term and long-term training courses for the deputies of the Chairman of the Council of Ministers of the Republic of Karakalpakstan, governors of regions and Tashkent city, as well as district (city) governors for investment and foreign trade issues, experts and employees in the field of foreign political, foreign economic and international legal activities on the basis, including remote retraining and upgrading of their skills;

- aimed at familiarizing employees, including administrative and technical staff and their family members, who are going on a long-term trip abroad in accordance with the order of the Ministry of Foreign Affairs, with the peculiarities of the host country, diplomatic protocol and etiquette, living abroad and the rules of communication with the local population organization of short-term courses;

- introduction of joint educational programs on master's and post-higher education together with leading foreign educational institutions;

- scientific-methodological support of diplomatic activities, implementation of scientific-research programs and projects, including national, foreign and international grants, on a systematic basis in connection with current problems of international relations;

- organization of ongoing retraining and advanced training courses for professors of higher education institutions of the republic, which are compatible with the University's educational directions;

- wide introduction of modern pedagogical and information and communication technologies and distance education into the educational process;

- establishment of long-term cooperation and implementation of joint projects with leading foreign educational organizations engaged in training, retraining and professional development of diplomatic personnel.

### **VIII. University public organizations**

1. "Cultural and Moral Development Activities" Center, Trade Union, Youth Union, Women's Council, Alumni Association, Tutors' Council and other public organizations are established and operate in the university.

2. The public association of the University, which unites students, professors, senior researchers, and administrative and educational support staff, is established and operates in accordance with the current laws of the Republic of Uzbekistan and the Charter of the association.

### **IX. University property and funds**

1. The property of the university consists of premises, structures, equipment and other properties that are on its account, including those created as a result of economic and other activities.

2. University funds may be at the expense of:

- the main sources of funding for the activities of the University, Diplomatic Academy, Institute of Prospective International Studies and the editorial office of the magazine "International Relations: Politics, Economy, Law" are the State Budget of the Republic of Uzbekistan, the University and extra-budgetary funds, including funds from the payment-contract form of education, contracts on the basis of funds received from the implementation of services, grants, as well as other sources not prohibited by foreign and legal documents;

- from the funds paid by the ministry, office, concern, association, enterprise, organizations for retraining and upgrading the qualifications of specialists;
- deductions from the profits of commercial structures in the business account created under the university, income from the execution of orders and creative works, and the provision of services to individuals and legal entities;
- voluntary contributions from state and foreign enterprises, organizations, commercial systems, private individuals and sponsors.

3. The University may have property rights and property in accordance with the current laws of the Republic of Uzbekistan and is responsible for the property at its disposal.

## **X. International activities**

1. The university has the right to train, retrain and improve the qualifications of managers and specialists, conclude contracts with foreign organizations in the field of personnel training, and conduct foreign economic activities in accordance with the laws of the Republic of Uzbekistan.

2. In the framework of international activities, university students, graduate students, senior research staff-researchers, trainees and trainees undergo qualification and pre-diploma practice, advanced training and internship in educational centers and international organizations abroad.

3. Study abroad of students and training and internships of professors are carried out on the basis of international agreements, interstate agreements, individual (private) agreements with the University's foreign partners.

4. The university can provide education, training and retraining of personnel from foreign countries in accordance with the current laws on the basis of the contract.

5. It can introduce joint educational programs with leading foreign higher education institutions in the fields of undergraduate, graduate and postgraduate education.

## **XI. Oversight of University Activities**

1. After the end of the reporting period, the university submits the financial report and list of other documents prescribed by law to the competent authorities and is responsible for the preservation of the documents and their transfer to the state for safekeeping in the prescribed manner.

2. Monitoring of the university's activities is carried out by the Supervisory Board of the University of World Economy and Diplomacy and other authorized bodies in accordance with the procedure established by law.

## **XII. Reorganization and liquidation of the university**

1. Termination of university activity can be carried out in the form of reorganization (adding, dividing, separating, reorganization) and liquidation in accordance with the laws of the Republic of Uzbekistan.

2. Additions and amendments to the Charter are considered by the Scientific Council of the University and are implemented on the basis of an order after approval by the Rector.