

The Charter on the Scientific Council of the World Economy and Diplomacy University

This Charter defines the procedure for organizing the activities of the University Scientific Council in accordance with the Laws of the Republic of Uzbekistan "On Education" (Bulletin of the Oliy Majlis of the Republic of Uzbekistan, 1997, No. 9, Article 225) and "On the National Personnel Training Program" (Bulletin of the Oliy Majlis of the Republic of Uzbekistan, 1997, No. 11-12, Article 295), as well as the Regulation "On Higher Education", and also in accordance with the Model Regulation "On the Scientific Council of a Higher Education Institution", approved by the Order of the Minister of Higher and Specialized Secondary Education of the Republic of Uzbekistan dated December 3, 2011, No. 487.

I. General Provisions

1. The University Academic Council is established under the leadership of the Rector to consider key issues related to the activities of the University.

2. The Scientific Council is composed of the Rector, the Vice-Rectors, the Rector's Advisor, the Scientific Secretary, the Deans of the Faculties, the Head of the Master's Programme Department, the Head of the International Relations Department, the Head of the Pedagogical and Methodological Department, the Head of the Internal Control and Monitoring Department, the Head of the Human Resources Department, the Director of the Lyceum within the University, the Heads of the Departments, as well as representatives of the higher organisation (the Ministry of Foreign Affairs), the President of the University Trade Union and the Heads of other public organisations. Other members of the Scientific Council are elected by secret ballot at the general meetings of the faculties. The number of elected members of the Scientific Council from the teaching staff is determined by the Rector. Distinguished scientists and specialists working on specific areas of the University's issues may also be members of the Scientific Council. The term of office of the Scientific Council is 5 years.

3. The composition of the Scientific Council shall be confirmed by the Rector's order. In case of members leaving the Scientific Council for various reasons, new members are elected or appointed by the Rector's order in accordance with the regulations.

II. Objectives and Functions of the Scientific Council

4. The objective of the Scientific Council is to ensure the fulfillment of the tasks set forth in the Laws of the Republic of Uzbekistan "On Education" and "On the National Personnel Training Program" through the efforts, intellectual potential, and other capabilities of the University community, and to direct it towards the

training of professional specialists with comprehensive knowledge, skills, and abilities at the level of state education standards of higher education.

5. Within the scope of its functions, the Scientific Council:

- examines the implementation of state educational standards, curricula and syllabi in accordance with the National Programme for the Education of Personnel, and issues recommendations and orders on priority issues;

- reviews the reports of the faculties on their educational, scientific research and moral and educational activities, as well as the reports on the activities of the academic lyceums, the scientific societies within the University, the results of the admissions process of the Admissions Committee, and the reports of the Marketing Service on the needs of the national economy for graduate specialists and on cooperation with client organisations. It also makes relevant decisions;

- discusses the implementation of scientific research and moral-educational work plans, issues of professional development and retraining of teaching staff, and takes relevant decisions;

- decides on matters relating to the opening and closing of Faculties and Departments within the University and the modification of other structural units;

- conducts competitions for the appointment of professors and lecturers in accordance with the Regulation on the Competitive Admission of Teaching Staff to Higher Education Institutions (February 10, 2006);

- reviews the general reports of the departments at an extended meeting of the Scientific Council. If the report is considered unsatisfactory or if the qualifications of the head of department, professors, associate professors, teachers or staff are considered insufficient, it decides to terminate their employment contracts;

- examines the documents of candidates for the titles of Professor and Associate Professor and submits them to the Supreme Attestation Commission for confirmation of the title in accordance with the established procedure;

- recommends candidates for Doctoral Programs;

- decides on the granting of sabbatical leave for the completion and defense of doctoral theses and for the completion of textbooks and monographs;

- reviews the matters related to the preparation of monographs and other scientific literature;

- reviews issues related to the awarding of honorary titles and makes recommendations;

- approves the University's current annual and prospective plans, receives reports on the results of financial and economic activities, and makes relevant decisions;

- makes proposals on the opening of new educational areas and specialities, taking into account the suggestions of the marketing service;

- reviews issues related to the preparation and publication of textbooks, teaching materials, and teaching aids, as well as obtaining the approval of the Ministry of Higher and Secondary Special Education;

- recommends candidates from among talented students and teaching staff for internships at foreign higher education institutions through the "Iste'dod" (Talent) funds;
- recommends candidates from among talented students and research fellows of the University to participate in the selection for the State Scholarship of the President of the Republic of Uzbekistan and named state scholarships;
- develops measures to improve physical education and health of students in collaboration with the "Sog'lom Avlod Uchun" (For a Healthy Generation) Fund;
- discusses issues of developing corporate partnerships with key client organizations, enterprises, and institutions, strengthening the material and technical base, and improving the effectiveness of students' practical training. It also develops recommendations for their improvement;
- makes decisions on establishing cooperation with higher education institutions in foreign countries;
- hears reports from heads of small businesses, firms, and courses engaged in providing educational services and makes relevant decisions;
- sets measures to improve the technical safety and labor protection of students and staff of the University.

III. Organization of the Scientific Council's Activities

6. The Scientific Council carries out its activities in accordance with a plan developed for each academic year. The Scientific Council's plan is approved by the Rector of the University after being considered by the Scientific Council.

7. Decisions of the Scientific Council on all issues related to the University's educational, methodological, scientific-research, moral-educational, and organizational activities are made by a majority vote through open balloting. A meeting of the Scientific Council is considered valid if 2/3 of its members are present.

Decisions on competitions and nominations for filling teaching positions and awarding professorial or associate professorial titles are made by secret ballot in accordance with the established procedure.

8. The decisions of the Scientific Council come into force after being confirmed by the Rector of the University.

9. Meetings of the Scientific Council are documented in minutes. The minutes are signed by the Chairman of the Scientific Council and the Scientific Council Secretary.

The Rector chairs the Scientific Council. In case of the Rector's absence due to a business trip, vacancy, or illness, the Vice-Rector for Moral-ethical Education or the Vice-Rector for Academic Affairs of the University may chair the Scientific Council.

10. The Chairman of the Scientific Council regularly organizes audits of the implementation of Scientific Council decisions and informs the members of the Scientific Council about the implementation of adopted decisions.